

AGENDA

JRCERT Continuing Accreditation Site Visit: Bluefield, W.V.

Date	Activity	Participants
Wednesday, 8 / 26	Team arrives Transport to Dian-Lee House	
<u>DAY #1 of Visit</u>		
Thursday, 8 / 27		
7:30 am	Pick-up Team @ hotel (Dian-Lee House)	
8:00 am	Opening Meeting – <u>Tierney Conf.</u>	Site Team, Program Director, faculty, Administrative team (as deemed appropriate by the college... eg: President, Dean, Directors of Admissions/Registrars office, Director of Student Services, etc)
8:30 am	Team & Administration meeting <u>Tierney Conf.</u>	Site Team & Administrative Team
9:00 am	Tour Facilities Library, Media facilities Classrooms & Labs	Site Team & Program Dir./faculty
10:00 am	Meet with Program Faculty & Review Records – <u>AH Conf Room</u>	Site Team, Prog. Dir & Faculty
11:00 am	Meet with Students <u>Tierney Conference Room</u>	Site Team & whichever class(s) is (are) on campus this day
12:00 pm	Luncheon meeting with Clinical Instructors – <u>Tierney Conf</u>	C.I.'s from all Clinical Sites who can make it
1:30 pm	Visit Clinical Sites <u>Welch Comm. Hosp & OCV</u>	Team Chair and Team Member will split up and go to the sites the JRC lists for visits, each accompanied by an faculty member
4:00 pm	Return to College & Continue reviewing records <u>AH Conference Room</u>	Site Team, Prog. Dir & Faculty
5:30 pm	Team returns to Hotel (Dian-Lee House)	

AGENDA

JRCERT Continuing Accreditation Site Visit

Bluefield

Date	Activity	Participants
<u>Day #2 of Visit</u>		
Fri, 8 / 28		
7:30 am	Pick up Site Team @ Hotel (Dian-Lee House)	
8:00 am	Continue Review of Records <u>AH Conference Room</u>	Site Team, Prog. Dir. & Faculty
9:00 am	Meet with Students <u>Tierney Conf</u>	Site Team and Students who were not available on Thursday
10:00 am	Meet with Faculty <u>AH Conference Room</u>	Site Team & Faculty
10:30 am	Phone/Video conference (if needed) -or- Records Review continued <u>AH Conference Room</u>	CI's unable to make yesterday's meeting
11:30 am	Site Team Prepares Exit Summation/ S.V. Report of Findings <u>AH Conference Room</u>	Site Team
2:00 pm	Meeting with Program Director & Faculty— <u>AH Conference Room</u>	
3:00 pm	Exit Summation / Report of Findings <u>Tierney Conf</u>	Site Team, Prog. Dir., Program Faculty, College Administration, and any other Individual(s) or group(s) deemed appropriate by the program
3:45 pm	Transport to Airport	

Room Key:

Tierney Conference Room – Dickason Hall

AH Conference Room – Dickason Hall Room 422